

Moore County Airport Authority
Tuesday, December 11th, 2018
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on December 11th, 2018 in the Moore County Airport Terminal Conference Room.

- Authority Members Present:** Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Don Delauter, Member
- Authority Members Absent:** (None)
- Authority Members Present Participating Electronically:** Pat Corso, Member
- Staff Present:** Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Jane Long, Finance Administrator
Crystal Meyers, Administrative Assistant
- Others Present:**
- CALLED TO ORDER** Phil Greene, Total Flight Solutions
Ted Owen
Jim Epting
Robert Kroll
- A. Opened Session**
1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session**
(None)
- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. Additional Agenda Items Requested**
1. Further discussion on the Annual Planning Meeting in Wilmington, scheduled for January 2019.

2.

E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson
(None)

F. Approval of Agenda Presented

1. Authority members reviewed the proposed meeting Agenda.

- By consensus, the Authority approved the Agenda as presented.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: November 13th, 2018.

- Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 5 to 0 to approve the November 13th, 2018 Moore County Airport Authority Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

(None)

J. Public Hearing

(None)

K. Report Inquiries

1. The Authority members reviewed/heard the following reports listed below:

- Airport Manager Reported:

- 1) Jared Penny, NCDOA, visited the Airport on November 27th, along with Talbert & Bright, Inc., for a review and future outlook of the Airport.
- 2) His continued efforts by visiting local schools to promote Aviation.
- 3) Attending the NCAA Regional 2 meeting. Keith Merritt gave a Property Issues Presentation.
- 4) The Airport's Holiday Schedule.
- 5) The seasonal rates are now in place.
- 6) A dignified transfer scheduled for Wednesday, December 12th, 2018 here at the Airport, and all arrangements have been made for his reception.
- 7) A meeting is scheduled with the Greensboro FSDO and Total Flight Solutions regarding the Flight Training 141 Certificate. The Authority requested Sandhills Community College representative be invited to also attend. Airport Manager informed the Authority he would be attending.
- 8) An update on the FAA's view of the Easement Request and are awaiting further advice from Attorney.

- Financial Report was presented and summarized by Airport Manager, Ron Maness.

- Operations Report was summarized by Operations Director, Bobbie Cox.

- 1) A new taildragger tow bar was purchased due to a new based customer owning a Cessna 182 Taildragger.

- 2) Purchased two hand held radios for the line technicians.
- 3) The North Carolina Department of Agriculture conducted an inspection of the Avgas fuel meter.
- 4) Resort Fire and Safety conducted their yearly inspection on all 144 Airport Fire Extinguishers.
- 5) Carthage Auto Glass replaced the broken glass panel in the door by the CSR desk.
- 6) Gattis Construction Inc. was contracted to repair the Old Terminal Building Roof and has applied a seal coating. Renovations will begin once there is no evidence of roof leaks.
- 7) Central Security Systems Inc. installed a new EZ Loop Wireless Vehicle Detector system at the main security gate to replace the existing one.
 - The Authority requested gate activation indication lines are repainted as well.

L. Unfinished Business

1. A formal request was made to approve the Airfield Storm Drain Rehabilitation (Construction) Grant Agreement.
 - Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Airfield Storm Drain Rehabilitation (Construction) Grant Agreement.
2. A formal request was made to approve the Master Plan Grant Agreement.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 5 to 0 to approve the Master Plan Grant Agreement.

M. New Business

1. Considered the 2019 NCAA Annual Conference in Pinehurst.
 - Airport Manager, Ron Maness, requested input from the Authority as the host Airport of the NCAA Conference Attendees.
 - 1) The Authority recommended contacting the NCAA representative, Lisa Edwards, to inquire about any needs or ideas they may have and also offer a Moore County Airport representative to speak during the event on the relevance of Airports to local communities.
 - 2) Suggestions by the Authority included:
 - A fuel discount and waived fees to NCAA attendees was suggested.
 - A request of a County Commissioner to Welcome the NCAA attendees was also suggested. Airport Manager, Ron Maness, offered to contact Commissioner, Frank Quis, regarding the request.
 - A giveaway and/or door prize.

N. Additional Agenda Items

1. The regular January 8th, 2019 Authority Meeting commencement was adjusted to begin at 9:00 a.m. until approximately 3:00 p.m., due to the anticipated amount of time necessary to cover the upcoming Strategic Planning Process.
 - The Agenda is still under development, to be posted prior to the January meeting.
2. Arrangements were considered for the Annual Airport Authority Meeting being held on

January 22nd & 23rd, 2019 in Wilmington NC at the offices of Talbert & Bright, Inc.

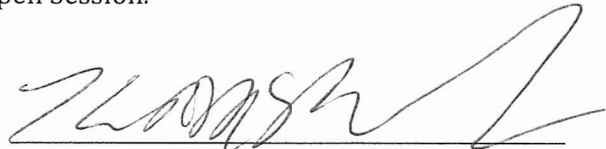
- By consensus, the Authority agreed to begin the meeting on January 22nd at 1:00 p.m. and recess at the end of business, to recommence at 9:00 a.m. to approximately 3:00 p.m. on January 23rd.
- 3. A special meeting was scheduled for December 21st, 2019 at 9:00 a.m. in the Airport Terminal Building Conference Room for the purpose of developing a Strategic Plan Process in preparation for the upcoming Project. A Public Notice will be posted.

O. Announcements/Comments

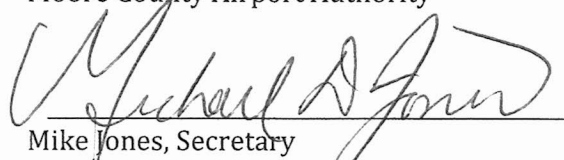
1. The Moore County Airport Authority has scheduled a Special Meeting on Friday, December 21st, 2018 at 9:00 a.m. in the Terminal Conference Room at the Moore County Airport.
2. The Moore County Airport Authority meeting will be held Tuesday, January 8th, 2019 9:00 a.m. in the Terminal Conference Room at the Moore County Airport.
3. The Moore County Airport Annual Meeting is scheduled for January 22nd & 23rd, 2019 in Wilmington, NC, beginning at 1:00 p.m. located at the offices of Talbert & Bright, Inc., 4810 Shelly Drive, Wilmington, NC.

P. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority