



Moore County Airport Authority
Tuesday, June 13th, 2017
Board Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting was held on June 13th, 2017 at 10:00 a.m. at the Moore County Airport Terminal Conference Room.

- Authority Members Present:** Bob Zschoche, Chairman
Barry Lerman, Vice Chairman
George Parker, Member
Pat Corso, Member
- Authority Members Absent:** Mike Jones, Treasurer/Secretary
- Staff Present:** Greg Hudson, Airport Manager
Bobbie Cox, Operations Director
Jane Long, Finance Administrator
- Others Present:** Members of the Public

CALLED TO ORDER

- A. Opened Session**
- B. Closed Session**
1. *(None)*
- C. Pledge of Allegiance was led by Finance Administrator, Jane Long**
- D. Conflict of Interest Inquiry was made by Chairman, Bob Zschoche**
- (None)*
- E. Approval of Agenda Presented**
1. Finance Administrator, Jane Long, requested the addition of Budget Transfer requests.
2. By consensus, all Authority members present were in agreement with the proposed meeting Agenda, to include the addition of Budget Transfer requests.

F. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes: May 9, 2017.
 - Upon motion made by member, George Parker, and seconded by member, Pat Corso,, the Authority voted 4 to 0 to approve the May 9, 2017 Moore County Airport Authority Meeting Minutes.

G. Public comments

1. Member of the Public, Charles Mirman, commented on the "Airport Details" of the Airport website, stating the VOR approach was a copy from 1975 that is no longer valid.

H. Presentations/Guest Speakers

(None)

I. Public Hearing

(None)

J. Report Inquiries

1. The Authority members did not have questions or comments on the provided reports listed below:
 - Financial Report - (100LL Comparison) (Jet A Comparison)
 - Director's Report
 - Operation's Report

K. Unfinished Business

1. Considered Security System & Fire Safety Proposals.
 - Airport Manager, Greg Hudson, provided the Authority the results from the inspection by the County Fire & Safety Supervisor. It was determined the Airport is compliant with Fire & Safety codes. Mr. Hudson also informed the Authority that of the three (3) Fire & Safety upgrade proposals submitted, his recommendation would be to continue with Central Security, as is, while exploring upgrades to improve the current system.
 - The Authority agreed to continue discussions on the upgrades to Fire & Safety, with no action at this time. Vice Chairman, Barry Lerman, and Airport Manager, Greg Hudson, will continue researching Fire & Safety options for the Airport.
2. Considered Airport Insurance Proposal.
 - Airport Manager, Greg Hudson, summarized the insurance proposals submitted. Mr. Hudson recommended continuing with the Insurance Center and explained that after negotiations the premium was reduced significantly and there was better coverage offered.

- By consensus, all Authority members present were in agreement with the recommendation by the Airport Manager to continue with the Insurance Center.
3. Considered sending the revised ordinance and resolution to release the remaining local funds from Grant Projects 36244.57.11.1 and 36244.57.11.2 to the County of Moore Board of Commissioners.
 - Upon motion made by Chairman, Bob Zschoche, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve sending the Resolution to release the remaining local funds from Grant Projects 36244.57.11.1 and 36244.57.11.2 to the County of Moore Board of Commissioners.

L. New Business

1. Updated BB&T Resolution & Agreement for Deposit Account.
 - The Authority requested further research on other potential credit card offers that may benefit the Airport.
 - Upon motion made by member, Pat Corso, and seconded by member, George Parker, the Authority voted 4 to 0 to sign the BB&T Resolution & Agreement.
2. Considered Budget Transfer for reconfiguration of CSR Desk.
 - Director, Bobbie Cox, provided an update on moving the CSR Desk and the unexpected additional expenses, which requires a budget transfer to cover the costs.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Budget Transfer additional expenses to move the CSR Desk.
3. Discussed Concours d'Avion event.
 - Airport Manager, Greg Hudson, introduced a proposal, submitted by Peter Stilwell with Tarheel Communications, to begin an Annual Event at the Moore County Airport comparable to the Concours d'Elegance held annually in Pinehurst with Automobiles. The Concours d'Avion will emphasize Aircraft.
 - The recommendation was made by the Airport Manager to cancel the Airport's Annual Open House and focus on the proposed Concours d'Avion event as the Airport's annual event to begin in the spring of 2018.
 - Member of the Public, Charles Mirman, expressed his opinion on the event causing some closure of Airport operations during the entire event.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to move forward with the proposed Concours d'Avion in the spring of 2018.

M. Additional Agenda Items Requested

1. Considered budget transfer for funds to cover additional Attorney expenses.

- Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Budget Transfer to cover additional attorney expenses.
2. Considered budget transfer to cover administrative expenses to the County and additional Airport Consulting fees.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Budget Transfer to cover administrative and additional consulting fees.
 3. Considered budget transfer for building maintenance expenses.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Budget Transfer for building maintenance expenses.
 4. Member of the public, Mike Richardson, asked if the Airport would entertain the possibility of allowing Hay to be farmed on Airport property, which it had been done in the past.
 - Chairman, Bob Zschoche, directed Mr. Richardson to contact the Airport Manager for further discussion and direction.
 5. Vice Chairman, Barry Lerman, recused himself as an Authority member, to request whom he may contact to continue further discussion on the possibility of building a Hangar.
 - Mr. Lerman was directed to have the discussions with Airport Manager, Greg Hudson.
 - Member, Pat Corso, suggested a template be created to layout the process for customers that may want to build a Hangar at the Airport. Chairman, Bob Zschoche, directed Airport Manager, Greg Hudson the devise a plan for potential future hangar development by customers and/or organizations.
 6. Chairman, Bob Zschoche, directed staff to draft a hangar waiting list policy; to include subletting clauses for customer owned hangars and Airport owned hangars and provide to the Airport Authority for consideration.
 7. Member of the Public inquired on the exclusivity of Hangar 57's restroom.
 - Chairman, Bob Zschoche, explained it is an Airport restroom accessible to all Airport Customers.
 - Public member requested the occupants of Hangar 57 be directed to unlock the outside door to allow other customers to gain access.
 - The Authority ensured the public member the issue will be addressed and rectified.
 8. Chairman, Bob Zschoche, questioned the Authority on the necessity of Authority meetings occurring monthly and for their opinion on possibly conducting meetings less frequently.

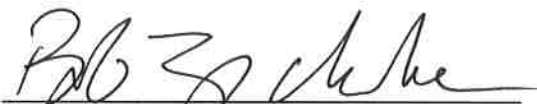
- Public member, Dr. Robert Kroll, expressed his interest in attending the Authority meetings to stay abreast of the happenings at the Airport and did not believe an hour a month was too much to ask of the Authority members.
- Public member, Charles Mirman, expressed his disagreement with the idea of fewer Authority meetings. Mr. Mirman also made reference to past Agendas as always having items that require Authority action each month, and the financial reports in the last few months not being as substantial as previous financial reports. Mr. Mirman expressed his disappointment in the lack of discussion on the submitted reports from staff as well as questioning the intent of Authority members applying to sit on the Authority if they did not want to dedicate the time to attend Authority meetings.
- Authority member, Pat Corso, advised Mr. Mirman to not make judgements against him without having knowing him and stated Mr. Mirman was out of line in doing so and in making such remarks.
- Chairman, Bob Zschoche, inquired of the finance administrator if financials were available. Finance Administrator, Jane Long, explained the financials have had less substance due to her being new to the position and the uncertainty of the content she should produce for Authority meetings. Ms. Long also stated all financials were available upon request and requested further guidance from the Authority on the content in which she should provide for Authority meetings.
- No further discussion or action was determined.

N. Announcements

1. The Moore County Airport Authority meeting will be held at 10:00 a.m. at the Airport Terminal Conference Room, Carthage, North Carolina, on Tuesday, July 11th, 2017.

O. Adjournment

1. Chairman, Bob Zschoche, adjourned the meeting.



Bob Zschoche, Chairman
Moore County Airport Authority



Michael Jones, Secretary
Moore County Airport Authority